



# OFFICE OF THE MUNICIPAL COUNCILLORS

ENGLISHBAZAR MUNICIPALITY, MALDA

Netaji Subhas Road, Malda. Pin-732101

E-mail: englishbazarmunicipality@gmail.com ■ website : www.englishbazarmunicipality.com ■ Office: (EPABX) :03512-252029 ■ Fax: : 03512-253329

Memo No.....

date.....

## NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by The **Chairman, Englishbazar Municipality, Malda** from the reliable, bonafied and experienced Agencies for maintenance & repairing work of 150 HP pump motor gland packing bush & main bearing including supply of SS bar & bearing under E.B.M, Malda. The rates shall be quoted as follows.

Item No.	Description	Qty.	Unit	Rate/Unit (Rs.)
1	Supply SS bar 70mm dia of length 7.5 inches	6	nos	
2	Fabrication of gland packing with SS bar & fittings of the same	2	Nos	
3	Supply & fittings of the bearings	2	Nos	

The specification may be obtained from the water works department on all working days up to 5 pm.

### Terms & Conditions :

As such, each and every intending quotationers are requested to submit the quotations along with the relevant papers as asked for and fully aware of the terms and conditions, as laid down below:-

1. The rate of item should be quoted vividly and inclusive of all Taxes.
2. One copy of PAN Card, Trade license, up to date professional tax receipts, Certificate of Registration for GST, similar nature of credential certificate should also be enclosed with the tender.
3. The lowest rate should be accepted subject to fulfilment of the other conditions.
4. The last date for submission of quotation is ....13.04.2025 upto 3.00pm and will be opened on the same day after 3-30-pm.
5. Earnest money Rs. 1000.00 should be deposited by bank draft payable at Malda, in favour of The Chairman, Englishbazar Municipality, Malda.
6. The successful quotationers should have to complete the work within 15 days from the date of issuance of work order at Water works dept., EBM, Malda.
7. The authority reserves the right to reject the lowest or all the tenders without assigning any reasons and he is not bound to accept the lowest tender also.
8. The authority reserves the right to increase or decrease the quantity of materials, subject to actual requirement at any point of time during execution of the work.

Sd/-

**Chairman**

**Englishbazar Municipality, Malda**

Memo No. 3727 (VII) 7(B) 24.25 (12) dated 06.04.2025

Copy forwarded for information and necessary action to:-

1. The District Magistrate, Malda.
2. The Vice Chairman, Englishbazar Municipality, Malda.
3. The Executive Engineer, PHE, Malda division.
4. The Executive Engineer, MED, Malda.
5. The Executive Officer, Englishbazar Municipality, Malda.
6. The Finance Officer, Englishbazar Municipality, Malda.
7. The Councillor in Charge, Water works, Englishbazar Municipality, Malda
8. The Superintendent, Water works, Englishbazar Municipality, Malda.
9. The Accountant, Englishbazar Municipality, Malda.
10. The copy for display on the Notice Board, Englishbazar Municipality, Malda.
11. The IT co-ordinator, EBM, with direction to upload the matter in the Website of EBM
12. Office copy.

**Chairman**

**Englishbazar Municipality, Malda**