



OFFICE OF THE MUNICIPAL COUNCILLORS

ENGLISHBAZAR MUNICIPALITY, MALDA

Netaji Subhas Road, Malda. Pin-732101

E-mail : englishbazzarmunicipality@gmail.com ■ website : www.englishbazzarmunicipality.com ■ Office:(EPABX) :03512-252029 ■ Fax : : 03512-253329

Memo No.....

date.....

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by The Chairman, EBM, Malda from the reliable, bonafied and experienced suppliers/ authorised distributor/dealers of the reputed companies/Agencies for supply of the materials (as per specification) as per enclosed **ANNEXURE** for maintenance and repairing works of Water Works Department under E.B.M, Malda.

The specification may be inspected in the water works department on all working days up to 5 pm.

Terms & Conditions :-

As such, each and every intending quotationers is requested to submit the quotations along with the relevant papers as asked for and fully aware of the terms and conditions, as laid down below:-

1. The rate of item should be quoted vividly and inclusive of all types of Taxes, rates and fees.
2. One copy of PAN Card, up to date IT return receipts, upto date professional tax receipts, Certificate of Registration for GST and letter of authorization for distributor/dealer/ supplier if available, should also be enclosed with the tender.
3. The lowest rate should be accepted subject to fulfilment of the other conditions.
4. The last date for submission of tender is ...29.11.2024 upto 2.00pm and will be opened on the same day after 3-30-pm.
5. Earnest money Rs. 2000/- deposited by bank draft from any nationalised bank payable at Malda, in favour of The Chairman, Englishbazar Municipality.
6. The successful quotationers should have to complete the supply within 7 days from the date of issuance of work order at Water works dept., EBM, Malda.
7. The authority reserves the right to reject the lowest or all the tenders without assigning any reasons and he is not bound to accept the lowest tender also.
8. The authority reserves the right to increase or decrease the quantity of materials, subject to actual requirement at any point of time during execution of the work.

Sd/-
Chairman

Englishbazar Municipality, Malda

Memo No. 3010/VII-F(B)/24.25(13) dated 19.11.2024
Copy forwarded for information and necessary action to:-

1. The District Magistrate, Malda.
2. The Executive Engineer, PHE, Malda division.
3. The Executive Engineer, MED, Malda.
4. The Executive Officer, Englishbazar Municipality, Malda.
5. The Finance Officer, Englishbazar Municipality, Malda.
6. The Purchase Committee, Englishbazar Municipality, Malda.
7. The CIC, Water works, Englishbazar Municipality, Malda.
8. PA to Chairman, Englishbazar Municipality, Malda.
9. The Superintendent, Water works, Englishbazar Municipality, Malda.
10. The Accountant, Englishbazar Municipality, Malda.
11. IT co-ordinator, E.B.M. with direction to publish Ad at municipal website
12. The copy for display on the Notice Board, Englishbazar Municipality, Malda.
13. The In-charge, General Section, with direction to publish Ad at News Paper.
14. Guard file

Chairman

Englishbazar Municipality, Malda



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ANNEXURE

List Of Items:

Sl.	Item Description	Quality	Qty	Unit
1	18" Pipe Wrench	Taparia or Equivalent	18	Nos.
2	14" Pipe Wrench	Taparia or Equivalent	18	Nos.
3	12" Adjustable Wrench	Taparia or Equivalent	6	Nos.
4	10" Adjustable Wrench	Taparia or Equivalent	12	Nos.
5	Dull wrench 34/36	Taparia or Equivalent	2	Nos.
6	Dull wrench 24/26	Taparia or Equivalent	18	nos
7	Dull wrench 20/22	Taparia or Equivalent	12	Nos
8	Ring Wrench 34/36	Taparia or Equivalent	2	Nos
9	Ring Wrench 24/26	Taparia or Equivalent	18	Nos
10	Ring Wrench 20/22	Taparia or Equivalent	12	Nos
11	Hammer 1 kg	Tata or Equivalent	6	Nos
12	Hammer 2 kg	Tata or Equivalent	6	Nos
13	Hackshaw Blade	Taparia or Equivalent	200	Nos
14	Hackshaw Frame	Taparia or Equivalent	6	Nos
15	Grinding wheel 4"	Bosch	20	Nos
16	Cutting wheel 4"	Best quality	200	Nos
17	Pick axe	Best quality	6	nos
18	Die cutter complete set (½" to 1")	Best quality	2	set
19	½" Die cutter only	Best quality	2	set
20	¾" Die cutter only	Best quality	6	set
21	1" Die cutter only	Best quality	2	set
22	CI Bib cock	Best quality	100	nos
23	WD-40 Multipurpose Cleaning Spray (420 ml pack)	ISI	2	nos

Chairman

Englishbazar Municipality, Malda