



**OFFICE OF THE MUNICIPAL COUNCILLORS**  
**ENGLISHBAZAR MUNICIPALITY, MALDA**

Netaji Subhas Road, Malda. Pin-732101

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Memo No. ....

Date. ....

**NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited from the bonafied, experienced quotationers for Labour charges against re-sinking of hand operated tube wells at different wards under Englishbazar Municipality as when required basis. The rates have to be quoted on **percentage (%) basis i.e. below/at per/above estimated cost** which will be guided by the current P.W.D (W.B) schedule. The rates will be inclusive of all charges.

The specification of the works may be inspected in the water works department on all working days up to 5 pm. Labour for sinking and re-sinking of hand operated tube well within the Municipal area. Types of Tube well are as follows:-

- 80 x40 mm Dia. Deep Tube well.
- 100X40mm Dia. Deep Tube well
- 80X40 mm Dia. Mini Deep Tube well
- 40mm Dia. Shallow Tube well

**Conditions:-**

As such, each and every intending quotationers is requested to submit the quotations along with the relevant papers as asked for and fully aware of the terms and conditions, as laid down below:-

- Copies of PAN Card, GST certificate, up to date income tax return receipts, and professional tax receipts should also be enclosed with the Quotation.
- The lowest rate should be accepted subject to fulfilment of the other conditions.
- The last date for submission of tender is.....**03.06.2022**... Up to 03.00pm and will be opened on the same day after 03.30-pm.
- Earnest money Rs. 5000/- is to be deposited by bank draft from any nationalised bank payable at Malda, in favour of The Chairman, Englishbazar Municipality.
- The authority reserves the right to reject the lowest or all the Quotations without assigning any reasons and he/she is not bound to accept the lowest tender also.
- After supply of good quality of Water from the installed tube well, completion certificate in the prescribed format has to be obtained from the departmental supervisor/respective ward councillor.
- The contractor is liable to repair any defect if occurs within a period of 3 months after completion of the work.
- The rates are to be quoted only for labour charges for withdrawing & boring including carriage of materials from work site to water works office and return after inspection, on percentage basis i.e. at per percentage above/ less/ at per the estimated cost, both the figures in words.
- Materials have to be received from the departmental store.
- No conditional quotation will be accepted.
- The contractor shall have to start the job within 5 days from the date of issuance of work order.
- 3 Bags (4.5 cft.) Coarse Sand has to be poured for packing the outside of filter after lowering and no charges shall be paid for the same by the department.

Sd/-

Chairman

Englishbazar Municipality, Malda

Dated... **25.05.2022**

Memo No. ....

**707 / (M)-7(B) / 22.20 / (12)**

Copy forwarded for information and necessary action to:-

- The District Magistrate, Malda.
- The Executive Engineer, PHE, Malda division.
- The Executive Engineer, MED, Malda.
- The Vice-Chairman, Englishbazar Municipality
- The Executive Officer, Englishbazar Municipality, Malda.
- The Councilor in Charge, Water works, Englishbazar Municipality, Malda.
- The Finance Officer, Englishbazar Municipality, Malda.
- The Superintendent, Water works, Englishbazar Municipality, Malda.
- The Accountant, Englishbazar Municipality, Malda.
- The IT co-ordinator, EBM, with direction to upload the matter in the Website of EBM
- The In-charge General Section, with direction to publish Ad at News Paper.
- The copy for display on the Notice Board, Englishbazar Municipality, Malda.

Chairman

Englishbazar Municipality, Malda